



Punctuating Speech

Speech always ends with a punctuation mark, which goes inside the speech marks.

If speech starts part-way through the sentence, you need to add a comma before the speech.

Mia said, "Is he alright?"

Speech always starts with a capital letter, even when it isn't at the start of the sentence.

1 Put inverted commas (speech marks) in the correct places in the sentences below.

Fred said happily , This is going to be the best weekend ever .

Rachel , stop that at once ! shouted her aunt .

Please may I buy some sweets to take home ? asked Hannah .

Charlotte said , We need to take a packed lunch with us today .

I want to go and see the tigers first , said Anna excitedly !

2 Circle the punctuation mistake in each sentence, then draw a line to show what the mistake is.

"I don't have any crayons", said Michael.

"Are you going to the party"? asked Tom.

Dad shouted, "dinner is ready!"

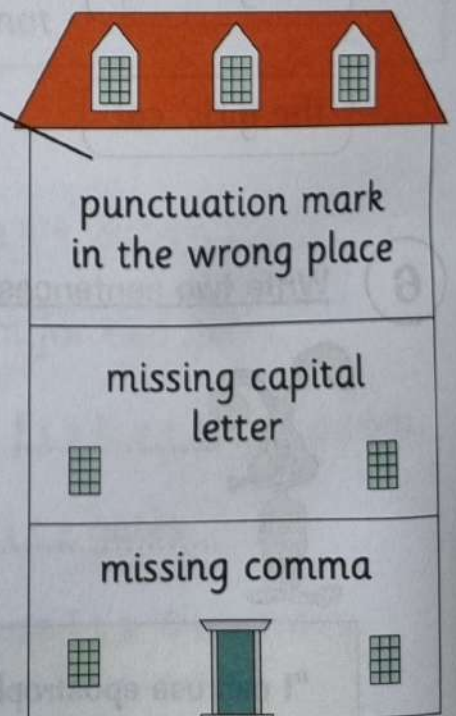
Emily said "I have a baby brother."

"I'm practising all the time", said Max.

"This cookie is delicious" said Sophie.

My sister asked, "is this your skirt?"

Nasreen shouted "Come here please!"



3 Put the correct punctuation marks into the boxes to complete the sentences.

The children shouted "We love Grantham School Hockey Team "

"Today I am going to talk about my hobby " said Nicholas

What are we going to do with this monkey " asked Molly.

Have you got your passport and your ticket " my aunt asked.

Yasmin yelled "I can see the theme park over there "

"Can we change the channel, please " asked Yusif

4 Rewrite each sentence using inverted commas and the correct punctuation.

I don't feel very well at all said Ben

.....

Jasmine asked How do I get to the station

.....

There's a fire in the gym yelled William

.....

5 Use the words below to write a sentence that includes inverted commas.

asked

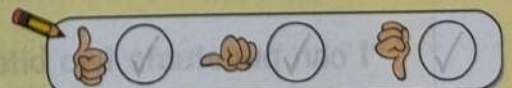
football

score

.....

.....

"I can punctuate speech correctly."





Punctuating Speech in Two Parts

Sometimes speech is broken up by other information.

The sentence hasn't finished yet, so you need a comma.

"Look," said Amy, "it's there!"

You don't need a capital letter if the second bit of speech is part of the same sentence.

You still need a comma before the second bit of speech...

...and punctuation at the end.

1 Tick the sentences which are punctuated correctly.

"At long last," said the villain, "the whole world will be mine!"

"That piano over there" said Mr Davidson "needs to be tuned."

"I like apple crumble", said Imogen, "but I prefer blueberry".

"Excuse me," said the lady, "do you know what time it starts?"

2 Put the punctuation in the boxes into each of the sentences.
The punctuation is already in the correct order.

" , " , " . "



This drink said Guy tastes of nothing

" , " , " . "



I think said Rob it's just round here

" , " , " ! "



And then said Sam he just disappeared

3 Rewrite each sentence using inverted commas and the correct punctuation.

I think said Gwen that we should all go

.....

Just focus said Dan and it will be fine

.....

"I can punctuate two bits of speech in a sentence."

